

OFFICIAL MINUTES
McKENZIE MUNICIPAL-REGIONAL PLANNING COMMISSION
22 JUNE 2016 MEETING
MCKENZIE MUNICIPAL COMPLEX @ 5:00 P.M.

I. Call to Order:

- a. The Meeting was called to order by Chairman Robb at 5:00 P.M.

II. Roll Call/Establish of Quorum:

a. Quorum Present

- i. **MMRPC:** Chairman, Dean Robb; Mayor, Jill Holland; Vice-Chair, Bobby Young; Council Liaison, Charles Pruneau; Secretary, Garlon Prewitt; Peggy Kee; Ken Mitchum;
- ii. **Absent: None**
- iii. **Planning Staff:** Shelton I. Merrill SWTDD, Regional Planner
- iv. **Other:** Terry McCoy, City Recorder
- v. **Media:** None

III. Review and Approval of Agenda: 22 June 2016

- a. **Motion by:** Bobby Young **Second By:** Peggy Kee; **Passed: 7-0**

IV. Review and Approval of 25 May 2016 Minutes:

- a. **Motion by:** Garlon Prewitt **Second By:** Charles Pruneau **Passed: 7-0**

V. Old Business:

- a. Discussion of the Family Dollar building, 15395 Highland Drive, condition and options available. Codes Officer Phillip Morrisett is investigating and monitoring several property issues throughout the City that are under review. The City has established a procedure to be followed in identifying and pursuing property issues. The property at 705 Main Street is being used by the owner for outside storage of household items removed from rental units. This property is directly behind the newly renovated Park Theater II.

VI. New Business:

- a. Shelton I. Merrill, SWTDD Regional Planner, presented the 2015-2016 Annual Report and Program Design for review and Commission approval. Commission members are required to complete four (4) hours of planning topic training every year. The Commission members will receive certificates for the 2015-2016 training topics which included C.A.M.P., Property Rights, Attendance, and Legislative Updates. Program Design topics for the 2016-2017 fiscal year were submitted. More information will be given later.
Future meetings will review the updated zoning map.

b. Review and Approval of the 2015-2016 Annual Report and Program Design:

- Motion By:** Garlon Prewitt **Second By:** Jill Holland **Passed: 7-0**

- c. Chairman Robb requested the Commission review the issue of solar panels and it will be discussed at the July meeting.
- d. Mayor Holland requested the Commission review possible parking regulations for semi-trucks/trailers in the B3 Central Business District.

VII. Other Business: Municipal Reports:

- a. **Municipal Reports:** Mayor Holland shared what was presented at a recent training seminar and gave a summary of the Retail Academy resource and the extensive demographics data necessary to compete for attracting branded franchises to relocate to communities like ours. Future Retail Workshops are planned for late summer or early fall 2016 for local businesses to learn what is used by branded franchises to evaluate communities.

The Pocket Park on Lee Avenue, donated to the City by Beta Sigma Phi, is a work-in-process with the help of inmates.

Inmates have also helped the City complete the Farmers Market in the former Studebaker building. The Farmers Market is now open on Friday evenings and Saturday mornings.

Mayor Holland also reminded us about the Active Shooter training that will be conducted by the Carroll County Sheriff on July 26, 2016.

- b. **City Inspector/Codes:** None (See Old Business)
- c. **Other:** None

VIII. Meeting Dates and Adjournment:

- a. **Agenda Meeting and Formal Monthly Meeting Scheduled Dates:**

Agenda Meeting: 13 JULY 2016, Wednesday @ 5:00 P.M.

Formal Monthly Meeting: 27 JULY 2016, Wednesday @ 5:00 P.M.

IX. Adjournment:

- a. **Adjournment Time: 6:17 P.M.**
- b. **Motion By:** Bobby Young; **Second By:** Peggy Kee **Passed: Passed: 7-0**